Graduate and Professional Student Campus Resource Guide

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Resource Guide: Academic Assistance & Graduate Student Services Offices

Andrew Young School of Policy Studies

- Office of Academic Assistance
  14 Marietta St. NW, Suite G-52
  Monday – Friday 8:30 a.m. – 5:15 p.m.
- Website: http://aysps.gsu.edu/oaa/
  Email: ayspsacademicassist@gsu.edu
  Phone: 404-413-0021

Byrdine F. Lewis College of Nursing and Health Professions

- Office of Academic Assistance
  811 Urban Life Building
  Monday - Friday, 8:30 a.m. – 5:15 p.m.
- Website: http://snhp.gsu.edu/student-resources/academic-assistance/
  Email: snhpoaa@gsu.edu
  Phone: 404-413-1000

College of Arts & Sciences

- Office of Graduate Services
  25 Park Place, Suite 300
  Monday – Friday 8:30 a.m. to 5:15 p.m.
- Website: http://cas.gsu.edu/graduate-services/
  Phone: 404-413-5040

College of Education and Human Development

- Office of Academic Assistance and Admissions
  30 Pryor Street, Suite 300
  Monday – Friday: 8:30 a.m. to 5:15 p.m.
- Website: http://education.gsu.edu/academics/educadmissions@gsu.edu
  Phone: 404-413-8000

College of the Arts

- Office Academic Assistance
  55 Park Place NE, Suite 910
- Website: http://thearts.gsu.edu/graduate-advisement/
- Email: cota@gsu.edu
- Phone: 404-413-3151

Institute of Biomedical Sciences
• 716 Petit Science Center
  100 Piedmont Ave SE
• Website: http://biomedical.gsu.edu/
  Email: biomedical@gsu.edu
  Phone: 404-413-3578

J Mack Robinson College of Business

• Office of Graduate Recruiting and Student Services
  35 Broad St. NW
  Email: rcbgradadmissions@gsu.edu
  Phone: 404-413-7167

School of Public Health

• Office Academic Assistance
  Urban Life Building, 3rd floor, 140 Decatur St.
  Monday – Friday 8:30 a.m. – 5:15 p.m.
• Website: http://publichealth.gsu.edu/students/
  Email: publichealtheadvising@gsu.edu
  Phone: 404-413-1452

Best Resources for Graduate Students:

• Graduate student information management
• Advisement on college and university policies and programs
• Graduate Advisor
• Forms and petitions
• Frequently asked questions
• Dissertation Guidelines
• Thesis, Capstone, Dissertation guidelines, review and submission
• Projected Course Schedules
• Graduation auditing
• Graduation Application
• Tuition waiver processing and enrollment management
Resource Guide: Office of Black Student Achievement

Main Website: [http://blackstudentachievement.gsu.edu/](http://blackstudentachievement.gsu.edu/)

About the Office of Black Student Achievement:

Black Student Achievement serves as a liaison among other offices within the Division of Student Affairs and academic departments on topics related to African American students, faculty and staff.

Mission Statement:
Promote quality services and programs related to the retention, progression and graduation of African Americans attending Georgia State University by providing resources and advocating for their academic success, degree attainment, co-curricular involvement, cultural heritage and international and educational diversity. The primary focus of Black Student Achievement is to build a culture of care. Black Student Achievement’s goals are to provide access, integrity and inclusion in all of services.

Best Resources for Graduate Students:

- **Job Opportunities:**
  - Graduate Research Assistantships (GRAs) Black Student Achievement has a small number of graduate research assistant positions each year, offering opportunities to graduate students to take leadership roles in programs and services. GRAs design and implement programs and facilitate classes, workshops and tutoring sessions
  - Peer Tutors This non-paid position provides students an opportunity to pay it forward and gain experience tutoring their peers.

- **Academic Services, Advocacy, Computer Lab, Outreach Programs, Retention, etc.**

- **Leadership Development:** Black Student Achievement provides a variety of workshops and individual leadership initiatives to ensure students’ success and development.
  - Leadership Workshops
  - Black Student Leadership Institute
  - Black Women’s Dialogue
  - Hot Wings Hot Topics
  - Leadership Toolkit
  - One on One Leadership Sessions

- **Student Organizations:** Black Graduate Student Association, Be You!, Black Student Alliance, Sisters Helping Each other (SHE), Greatest MINDS Society, etc.
  - Join the [Black Student Achievement OrgSync page](http://blackstudentachievement.gsu.edu/leadership-development/student-organizations/) to learn more about events for each organization and stay updated with what is happening in Black Student Achievement.

For more information and student organizations visit: [http://blackstudentachievement.gsu.edu/leadership-development/student-organizations/](http://blackstudentachievement.gsu.edu/leadership-development/student-organizations/)
Resource Guide: *Campus Tours*

Other Tour Resources:

- **Virtual Campus Tour:** [http://welcome.gsu.edu/](http://welcome.gsu.edu/)
- **For Tours Contact:** 404-413-2063 or tourguide@gsu.edu
Resource Guide: University Career Services

Main Website: http://career.gsu.edu/

About University Career Services (UCS):

University Career Services (UCS) within Enrollment Services is a comprehensive career center dedicated to the success of all Georgia State University students. Much of our success comes from the quality services UCS offers, our customer service focus, and our deep commitment to help each and every student succeed. What do we do to ensure academic success?

- We help students explore academic majors, find internships and jobs, launch careers, explore graduate and professional school options and pursue their professional goals.
- We manage Panther Career Net, Georgia State University’s online job board for students, alumni and employers. There is no student or employer fee to use Panther Career Net.
- We help professional and graduate school recruiters connect with students and alumni seeking advanced educational opportunities locally, regionally, nationally and internationally.

Mission Statement:

Our mission is to assist students with the identification of, preparation for, and transition into opportunities that reflect their purpose and passion in the pursuit of success in a global society.

Best Resources for Graduate Students:

- Panther Career Net (PCN) is Georgia State University’s 24/7 online job and internship board. Upload your UCS staff-approved résumé and apply for part-time, full-time, and on- and off-campus jobs.
- Focus 2 Career Assessment combines self-assessment, career and major exploration, decision making and action planning in one to help students select majors, make informed career decisions and take action.
- What Can I Do With This Major? is a question you might ask yourself, but it is also an online research tool to help students understand the broad range of career opportunities that are associated with each major. Check it out, and explore your career options today!
- Virtual Interview Practice Stream (VIPS), is an online interview practice system that allows users to record their answers to real interview questions.

Career Drop-Ins:
Tuesday-Friday, 11 a.m.-3 p.m.
15-Minute Résumé Reviews
No Appointment Necessary
Student Center West, Room 270
Resource Guide: Center for Excellence in Teaching and Learning (CETL)

Main Website: http://cetl.gsu.edu/
Visit CETL: Library South, Room 100
Hours: Monday – Friday 8:00am – 5:00pm
Email: cetl@gsu.edu
Phone: 404-413-4700

About CETL:
The Center for Excellence in Teaching and Learning (CETL) advances a university community where the best practices of engaged teaching and learning are supported through a range of programs for all instructors, from first-time graduate assistants to longtime faculty.

Best Resources for Graduate Students:
The CETL offers a variety of workshops, certifications and support for graduate students teaching at Georgia State University:

- Certificate of Excellence in College Teaching, General Pedagogical Training, CETL Digital Badges, International Student Training, Group Instructional Feedback Technique (GIFT), Conference on Scholarly Teaching, Student Innovation Fellowships, etc.
  - http://cetl.gsu.edu/resources/graduate-students/
- Workshops:
  - For-Credit Workshops on Teaching & Learning: http://cetl.gsu.edu/events/action~posterboard/cat_ids~16/request_format~html/
  - Workshops on Research and Technology: http://cetl.gsu.edu/events/action~posterboard/cat_ids~13/request_format~html/
- Programs, Grants & Awards:
  - Graduate Teaching Assistant Pedagogy Award - The Graduate Teaching Assistant Pedagogy Award goes to the graduate student who exhibits exceptional work in the classroom and a dedication to improving his or her craft. Each department can nominate only one student.
    - http://cetl.gsu.edu/programs-grants-awards/graduate-teaching-assistant-pedagogy-award/
  - Questions about this award can be sent to Jennifer Hall: jenniferhall@gsu.edu.
Resource Guide: Counseling and Testing Center

Main Website: http://counselingcenter.gsu.edu/

About the Counseling and Testing Center:

The Counseling and Testing Center provides a wide range of counseling, testing, psychiatric and holistic health services to support students as they work to reach their educational goals.

Mission Statement:

The primary mission of the Counseling and Testing Center is to support Georgia State University students in achieving their personal and educational goals by enhancing their mental and emotional health, interpersonal relationships and academic performance through accessible, professional, culturally competent and empirically supported services. The Counseling and Testing Center is committed to promoting inclusion, with services designed to provide respectful treatment to students of every background.

Best Resources for Graduate Students:

- Counseling Services:
  - Individual, Group and Couples Counseling
  - http://counselingcenter.gsu.edu/services/counseling-services/
- Mind-Body Clinic:
  - Biofeedback, Mind-Body Wellness Workshops, Nutrition Counseling, Relaxation Room
  - http://counselingcenter.gsu.edu/services/mind-body-program/
- WellTrack Online App: WellTrack is a free, interactive online tool to promote mental wellness on campus. Sign up today! Access code: BeWell
- Outreach & Consultation: The outreach programs focus on meeting the developmental needs of students and on promoting their academic, personal, social and psychological growth. Outreach programs include topics ranging from specific psychological and interpersonal topics to general information about the Counseling and Testing Center range of services.
  - http://counselingcenter.gsu.edu/services/outreach-consultation/
- Performance Enhancement Center:
  http://counselingcenter.gsu.edu/services/performance-enhancement-center/
- Psychiatric Services: http://counselingcenter.gsu.edu/services/psychiatric-services/

Frequently Asked Questions: http://counselingcenter.gsu.edu/services/faq/
Be well. Do well.
emergency contacts

On Campus Resources
Counseling & Testing Center
404-413-1640
For after-hours crisis assistance
follow the prompts.

Georgia State Campus Police
404-413-3333

Student Victim Assistance
404-413-1965
For after-hours crisis assistance
follow the prompts.

Dean of Students After Hours
404-266-8943

Online Resources
counselingcenter.gsu.edu/immediate-help

Off Campus Resources
National Suicide Prevention Lifeline
1-800-273-8255

Rape Crisis Center
404-616-4861
For any type of emergency
911
Resource Guide: *Disability Services*

**Main Website:** [http://disability.gsu.edu/](http://disability.gsu.edu/)

**About Disability Services:**

Disability Services provides resources for students with permanent disabilities. Disability Service’s vision is to create an accessible community where people are assessed on their ability, not their disability. Disability Services strives to provide individuals with the tools by which they can accomplish their educational and career goals. The number one priority is providing equal access to students with disabilities.

**Motto:** Building a Culture of Care Through:
- **Access:** Providing opportunities to obtain information and utilize resources
- **Integrity:** Promoting an equitable learning environments
- **Inclusion:** Creating purposeful and engaged cultural experiences

**Departmental Goals:**
- Disability Services will influence students’ development of self-determination to achieve academic and personal goals.
- Disability Services will provide students with services and ancillary supports that are user-friendly and beneficial.
- Disability Services is a resource to the Georgia State community.

**Best Resources for Graduate Students:**
- **Services:**
  - How to Register, Academic Coaching, Assistive Technology, Captioning Services, Housing Accommodations, Interpreting Services, Note Taking & Lab Assistance, Scholarships, etc.
  - [http://disability.gsu.edu/services/](http://disability.gsu.edu/services/)
- **Testing Services:** [http://disability.gsu.edu/testing-services/](http://disability.gsu.edu/testing-services/)

**Frequently Asked Questions:** [http://disability.gsu.edu/about-us/frequently-asked-questions/](http://disability.gsu.edu/about-us/frequently-asked-questions/)
Resource Guide: *Enrollment Services*

**Main Website:** [http://enrollment.gsu.edu/about-us/](http://enrollment.gsu.edu/about-us/)

**About Enrollment Services:**

Our mission is to guide and to support students throughout their college experience from pre-admission through graduation. If you are a student, our goal is simple: to promote your success. Through the Enrollment Services Center and the Office of Financial Aid, we seek to get you registered for the classes that you need and to help you apply for financial support to pay for your education. Students are our top priority, and Enrollment Services is dedicated to empowering you to make effective choices. From the time of your first campus visit to the completion of your degree, we want to help.

**Best Resources for Graduate Students:**

- Office of the Registrar: [http://registrar.gsu.edu/](http://registrar.gsu.edu/)
- Student Accounts: [http://sfs.gsu.edu/tuition-fees/](http://sfs.gsu.edu/tuition-fees/)
- Student Success Programs:
  - Academic Coaching, Learning and Tutoring Center, Portfolium, Success Workshops, Student Support Services, etc.
  - [http://success.students.gsu.edu/](http://success.students.gsu.edu/)


**Graduate Catalog:** [https://catalog.gsu.edu/graduate20172018/](https://catalog.gsu.edu/graduate20172018/)

- **Writing Support:**
  - Graduate Student Write-In: [http://graduate.gsu.edu/graduate-student-write-in/](http://graduate.gsu.edu/graduate-student-write-in/)
  - Write-In Booster Sessions: [https://www.eventbrite.com/o/office-of-the-associate-provost-for-graduate-programs-13554826214](https://www.eventbrite.com/o/office-of-the-associate-provost-for-graduate-programs-13554826214)
  - Writing Studio

**Fellowship Advisement:** [http://graduate.gsu.edu/fellowships/](http://graduate.gsu.edu/fellowships/)

  - For more information on fellowship advising please contact her at khelz@gsu.edu.

**Graduate Student Alliance:** For more information, or to be added to GSA’s email list, contact Ryan Norris [here](http://graduate.gsu.edu/fellowships/).
Resource Guide: *International Student & Scholar Services*

**Main Website:** [http://isss.gsu.edu/](http://isss.gsu.edu/)

**About International Student & Scholar Services:**

ISSS is a division of Enrollment Services and is comprised of nine full-time professional International Educators who provide comprehensive assistance and support for the international community at Georgia State University. ISSS helps international students and scholars with their initial adjustment to the University and Atlanta; provides information and advice about immigration regulations, cultural differences, financial matters, and personal concerns; and assists them throughout their stay through cross-cultural programming.

ISSS works closely with campus and community partners to ensure that international students, scholars, and their families have the greatest opportunity to achieve their personal and professional goals while at Georgia State.

**Best Resources for Graduate Students:**

- Immigration Advising
- Employment Authorization
- Study Abroad Programs
- English Language Resources:
  - **Intensive English Program:** The IEP is an accredited, intensive, non-credit program designed for non-native speakers who want to develop the language and cultural competence necessary to make success at an American university an achievable goal.
  - **English as a Second Language (ESL) Credit Program:** This program offers selected courses at Georgia State for credit. It is available to students who are already enrolled in a Georgia State degree program.
  - **Tutoring for IEP and ESL Students:** Tutoring is available to IEP students and all Georgia State students whose first language is not English. An appointment is required.
  - **Georgia State Test of English Proficiency (GSTEP):** GSTEP is an English proficiency exam for future or current university level students whose native language is not English.
- **Health Insurance:** [http://isss.gsu.edu/current-students/additional-information-resources/](http://isss.gsu.edu/current-students/additional-information-resources/)
- **Driver’s License Information:** [http://isss.gsu.edu/current-students/additional-information-resources/driver-license-information/](http://isss.gsu.edu/current-students/additional-information-resources/driver-license-information/)
- **Fulbright, Muskie and Externally Sponsored Students:** [http://isss.gsu.edu/current-students/additional-information-resources/fulbright-muskie-and-other-externally-sponsored-students/](http://isss.gsu.edu/current-students/additional-information-resources/fulbright-muskie-and-other-externally-sponsored-students/)
Resource Guide: University Library

Main Website: http://library.gsu.edu/

About the University Library:

The University Library supports the strategic plan of Georgia State University. We are a vital campus partner in student success and play a key role facilitating research excellence. By providing the expertise of our library faculty and staff, we help students become discerning lifelong readers and information consumers. By providing useful spaces and tools, we facilitate connections between people and breakthroughs in understanding. By acquiring, curating, and preserving scholarship, we amplify the discoveries happening on campus and preserve the story of an ever-changing city.

Best Resources for Graduate Students:

- Services and Support: http://library.gsu.edu/home/services-and-support/services/
- Subject Librarians – Atlanta Campus: http://library.gsu.edu/home/services-and-support/services/subject-librarians/
- Tutoring & Writing Studio:
  - Tutoring Hours: Monday-Thursday, 1-4:15pm
    Friday, 1-3:30pm
  - Atlanta campus students may make an appointment through the IEP/ESL Scheduler.
  - http://library.gsu.edu/home/services-and-support/services/tutors/
- Stay Up-to-date on all Library Workshops & Upcoming Events: http://rooms.library.gsu.edu/calendar/workshops/
- How Do I…? Guides:
  - Finding Books, Finding Articles, Citing Sources, Connecting from Off-Campus, Finding Media, etc.:
    - http://library.gsu.edu/home/services-and-support/how-do-i/
- Thesis & Dissertation Submission:
  - Submitting to ScholarWorks @ Georgia State University
- Citation Help and Teaching:
  - http://library.gsu.edu/home/information-for-you/graduate-students/
Resource Guide: Lynda.com

Main Website: http://technology.gsu.edu/technology-services/it-services/training-and-learning-resources/lynda-com-training/

About Lynda.com:

Lynda.com offers an online library of business, software, technology and creative skills training. Learn anywhere using the Lynda app, downloadable courses, and viewability on most mobile devices.

- Free to Georgia State University’s students, faculty, and staff
- Make playlists, bookmark lectures, and get recommendations based on your goals, or what’s popular at Georgia State
- Earn Completion Certificates to verify that you’ve finished courses
- New courses added weekly

Best Resources for Graduate Students:

- Lynda.com Learning Paths
  Lynda.com offers Learning Paths to help you prepare for a specific career by exploring the skills and tools needed in that field. Learning Paths include courses focused on becoming an animator, photographer, digital illustrator, small business owner, recording engineer, project manager, bookkeeper, web developer and many more.

Learn more about Lynda.com Learning Paths > https://www.lynda.com/learning-paths

Lynda Help & Support

Online Support from lynda.com > http://www.lynda.com/support/contact.aspx
Email: help@lynda.com
Phone: (888) 335-9632
Resource Guide: Military Outreach

Main Website: [http://veterans.gsu.edu/](http://veterans.gsu.edu/)

About Military Outreach Centers:

Military Outreach Centers are located on all Georgia State University campuses and actively maintain information regarding campus and community resources, local veteran support services, and provide contact and camaraderie with other military and veteran students.

Mission Statement:

Georgia State University’s Military Outreach Center is committed to supporting military-connected students through the development and implementation of outreach programs and services focused on meeting the unique needs and challenges of today’s military community. The MOC fosters partnerships that will benefit student veterans both academically and professionally by consistently promoting and collaborating with community-based veteran and military affiliated organizations.

Best Resources for Graduate Students:

- **Veteran Upward Bound Program**: VUB is designed to motivate and assist veterans in the development of academic and other requisite skills necessary for acceptance and success in college. The program provides assessment and enhancement of basic skills through counseling, mentoring, tutoring and academic instruction in the core subject areas.
- **Law Volunteer Clinic for Veterans**: Provides free legal services to veterans on the Georgia State/Atlanta and Perimeter College/Clarkston campuses.
  - [http://veterans.gsu.edu/veterans-resources/](http://veterans.gsu.edu/veterans-resources/)

Scholarships Opportunities:

- GSU SFS: [http://sfs.gsu.edu/](http://sfs.gsu.edu/)

Tuition Assistance Program (TAP): Tuition Assistance (TA) is available to active duty, National Guard and Reserve Component service members, lowering college costs considerably by paying 100 percent of tuition expenses for semester hours costing $250 or less.
  - [http://veterans.gsu.edu/tap-tuition-assistance-program/](http://veterans.gsu.edu/tap-tuition-assistance-program/)

GI Bill Benefits: The Office of the Registrar assists eligible military-connected students with their GI Bill educational benefits provided by the Department of Veterans Affairs.
  - Once your registration schedule has been finalized, goVerify with Georgia State University to apply your GI Bill Education Benefits.
Resource Guide: *Multicultural Center*

**Main Website:** [http://multicultural.gsu.edu/](http://multicultural.gsu.edu/)

**About the Multicultural Center:**

The Multicultural Center supports Georgia State University’s mission of educating students to participate in a global economy with individuals different from themselves. To assist students in successfully engaging in this global process, the Multicultural Center provides opportunities for intentional, meaningful programming and dialogue to assist students to learn more about themselves and others.

The Multicultural Center is a place where every member of Georgia State University’s diverse community can come and share in the promotion of cross-cultural interaction, awareness, communication, dialogue and mutual learning. Through activities and programs, individuals from various cultures can engage in meaningful interactions and experiences.

**Purpose Statement:**

The Multicultural Center supports students aligning their purpose with personal and academic goals by building a culture that fosters multicultural competence, diverse learning environments, and community building.

**Best Resources for Graduate Students:**

- **Advocacy and Student Success**
  - **Community Building**
    - Welcome Receptions, Multicultural Center Open House, Community Conversations (C Squared), Culture of Care: Bias and Bystander Workshops, Intersections of Identity, Social Justice Retreat, Programming Council etc.
    - [http://multicultural.gsu.edu/advocacy-student-success/](http://multicultural.gsu.edu/advocacy-student-success/)

- **Education and Training:**
  - **Multicultural Competence:**
    - Book discussions, Conversations on Contemporary Issues, Safe Zone, MAP Ambassadors, Workshops and Class Presentations
    - [http://multicultural.gsu.edu/education-training/](http://multicultural.gsu.edu/education-training/)

- **Multicultural Programming Council:** The Multicultural Center coordinates a Multicultural Programming Council (MPC) that functions as the advisory board to the Multicultural Center and its programs.
  - [http://multicultural.gsu.edu/programming-council/](http://multicultural.gsu.edu/programming-council/)
Resource Guide: *Office of the Ombudsperson*

**Main Website:** [http://ombuds.gsu.edu/](http://ombuds.gsu.edu/)

**About the Office of the Ombudsperson:**

The mission of the Office of the Ombudsperson is to facilitate cooperation and consensus through methodologies related to education, negotiation, and mediation. The Office seeks to engender awareness and skill development in the areas of conflict resolution, communication, team building, and civility. In a neutral and impartial role, our Office assists all members of the University community in problem solving and the resolution of complaints, while coordinating programs and promoting alternatives to adversarial processes. Our Office aims to ensure civil and equitable treatment for all students, faculty, and staff by providing awareness of university policy and procedure and recommending appropriate institutional action or change. The office of the Ombudsperson provides an independent, neutral, informal, and confidential service for all members of Georgia State University.

- **Confidential** – Acting only with the complainant’s permission, so the fear of retaliation is diminished; the issues presented to the Ombudsperson remain in confidence unless visitors authorize a release of information. The Office of the Ombudsperson may also choose to maintain confidentially solely for itself to support trust in its function within the university community.

- **Independent** – Responsible to the provost and vice president of academic affairs

- **Neutral** – The Ombudsperson is not an advocate for any particular individual or group, but considers the rights and interests of *all parties* and advocates for a fair resolution of concerns

- **Informal** – An additional option to the formal grievance; services rendered by the Office of the Ombudsperson do not replace the Georgia State University grievance process

**Best Resources for Graduate Students:**

- Anonymous Survey: [http://survey.constantcontact.com/survey/a07e2zslnfjgcutbygx/a01d0idi2c9ho/greeting/](http://survey.constantcontact.com/survey/a07e2zslnfjgcutbygx/a01d0idi2c9ho/greeting/)

- Our Staff:
  
  Kelley Alexander  
  Director and University Ombudsperson  
  Office: 404-413-2512  
  kdalexander@gsu.edu

  Birthe Reimers  
  Assistant Ombudsperson  
  Office: 404-413-2513  
  breimers@gsu.edu
Resource Guide: Psychology Clinic

Main Website: [http://psychologyclinic.gsu.edu/](http://psychologyclinic.gsu.edu/)

About the Psychology Clinic:

The Psychology Clinic is the primary training facility for Georgia State University’s doctoral program in clinical psychology, a program fully accredited by the American Psychological Association. The clinic is dedicated to maintaining the highest standards of training and supervision for our graduate students and supports clinical research which advances the practice of psychology.

Continuing education workshops are offered regularly by the Clinic to Georgia psychologists and other members of the professional mental health community.

Best Resources for Graduate Students:

- **Services**
  - **Adults and Couples**
    - The Psychology Clinic offers confidential, evidence-based counseling services to individual adults and couples from the Atlanta Metropolitan area.
  - **Children, Adolescents and Families**
    - The Psychology Clinic provides services for all ages, including children and adolescents. Also, the clinic offers family therapy, parent training, and interventions to help promote social skills.
  - **Assessment**
    - Psychoeducational testing, behavioral analysis, neuropsychological evaluations, and other types of assessment are provided by the Psychology Clinic.
  - **Specialty Services**
    - The Psychology Clinic currently offers specialized clinics in several areas, including Dr. Tricia King’s research lab which evaluates the clinical outcomes of survivors of childhood brain tumors and other medical conditions.

- **Fees and Hours**
  - Counseling Office Hours services are offered at a low cost to all members of the metropolitan Atlanta community. Georgia State students, faculty, staff and alumni qualify for special fees. Specific fee information for therapy services may be obtained by contacting the clinic at **404-413-6229**. Separate fees have been established for some services (e.g., assessments, groups).
  - The Clinic is open Monday through Thursday from 9:00 a.m. to 7:00 p.m. except during holidays and semester breaks.
Resource Guide: *Recreational Services*

**Main Website:**  [http://recreation.gsu.edu/](http://recreation.gsu.edu/)

**About Recreational Services:**

**Mission Statement:**
Recreational Services promotes healthy lifestyles through exceptional recreational programs, services and facilities.

**Vision Statement:**
Recreational Services will be the leader in recreational programs among urban universities serving a diverse student body.

**Best Resources for Graduate Students:**

- **Membership:** Memberships are available to current students paying the Atlanta campus mandatory fees, including the recreation fee, faculty, staff and degree holding graduates of Georgia State University. Memberships are not available to the public.
- **Membership includes access to the Student Recreation Center and Indian Creek Recreation Area and the ability to register for the programs and services for members.**
  - Members have access to:
    - Aquatic classes
    - Equipment checkout (game room, lower level and outdoor rental)
    - Guest privileges (see guest rates below)
    - Instructional clinics
    - Intramurals
    - Nutrition consultations
    - Personal training
    - Safety programs
    - Sport clubs (only currently enrolled students)
    - Touch the Earth trips
  - [http://recreation.gsu.edu/about-us/membership/](http://recreation.gsu.edu/about-us/membership/)
- **Mobile App:** Download the mobile app to keep up with Recreational Services’ programs and events on the go! It’s free!
- **Fitness Classes**
- **Instructional Clinics**
- **Sports Clubs**
- **Opportunities to start a new club**
  - Download the New Sport Club Application to begin the process.
Resource Guide: **Student Affairs**

**Main Website:**  [http://studentaffairs.gsu.edu/](http://studentaffairs.gsu.edu/)

**About Student Affairs:**

The Division of Student Affairs offers a wide array of services and programs designed to create and deliver student experiences that promote learning and success; develop and promote a distinctive model of active, engaged citizenship incorporating service, leadership and experiential learning; and, enhance the global competency of Georgia State University students.

Student Affairs programs are responsive to student expectations and committed to ensuring opportunities for students to develop skills in leadership, teamwork and social responsibility to prepare them for their future roles in society.

**Areas within Student Affairs include:** Black Student Achievement, Civic Engagement, Counseling and Testing Center, Dean of Students (Student Assistance, Student Conduct), Disability Services, Leadership Development, Multicultural Center, New Student Orientation, Recreational Services, Student Health Clinic, Student Health Promotion, Student Involvement, Student Center, University Housing and Vice President for Student Affairs.

**Best Resources for Graduate Students:**

- **The Student Affairs THE BLUEPRINT:**
  - [http://blueprint.gsu.edu/](http://blueprint.gsu.edu/)
- **Helpful Links:**
  - Student Affairs
  - Cinefest
  - Student Center
  - Student Recreation Center
  - Recreational Services
  - Cultural Competency Conference
  - Counseling & Testing Center
  - Spotlight Programs Board
  - Multicultural Center

**Frequently Asked Questions:** [http://studentaffairs.gsu.edu/faqs/](http://studentaffairs.gsu.edu/faqs/)

Resource Guide: Student Health Promotion

Main Website: http://healthpromotion.gsu.edu/about-us/

About Student Health Promotion:

Mission:
Student Health Promotion utilizes events, programs and community partnerships to empower Georgia State University students to make informed, healthy lifestyle decisions. Student Health Promotion’s population-based approach to health promotion also includes sensitivity to issues of social justice, race, gender, culture, religion, sexual orientation and individual differences and efforts to broaden student engagement across campus.

Approach:
Student Health Promotion utilizes a population-based approach in its efforts to ensure that appropriate prevention activities occur across the continuum of wellness. Health isn’t defined only by physical health but also includes mental and social health. Working in conjunction with the Counseling and Testing Center, Student Health Promotion tackles issues surrounding:

- Alcohol, tobacco and other drug use
- Health and safety
- Nutrition and regular exercise
- Safe sex practices
- Violence prevention

Best Resources for Graduate Students:

- Prevention Services, Events, and Programs provided across the five core areas of student health: Alcohol, tobacco and other drug prevention, Health and safety, Healthy nutrition, Healthy sexuality, and Violence Prevention
  - http://healthpromotion.gsu.edu/about-us/
- Peer Health Educators: Student Health Promotion uses trained graduate and undergraduate students called peer health educators. The peer health educators provide many of the department’s services and provide key leadership in creating a healthy campus. They receive specialized training in public health initiatives, health promotion programming and dimensions of wellness.
- Services:
  - Goal Planning
  - Haven & Alcohol EDU
  - HIV & STI Testing
  - Tobacco Cessation
  - Free Condom and Dental Dam Distribution
  - CHOICES: A Brief Alcohol Abuse Program
Resource Guide: Study Abroad Programs

Main Website: http://mystudyabroad.gsu.edu/

Location: International Center, Dahlberg Hall, 3rd Floor

Hours: Monday – Friday from 8:30 AM – 5:15 PM

About the Study Abroad Programs:

Although there are many types of international experiences in which Georgia State University students can participate, Study Abroad Programs concentrates its efforts on credit-bearing programs that take place in foreign countries. Studying abroad is the principal and arguably the quickest means through which students can begin the journey of becoming global citizens. It is also one of the most effective means of internationalizing the university. Study Abroad Programs has university-wide responsibility to provide policy, programmatic and operational direction for programs. Our office provides students the tools they need to navigate the process of designing their own study abroad experience. By taking part in an international academic experience, students will gain dynamic skills that are vital in today’s global environment, while at the same time leading the way towards helping Georgia State University achieve one of its strategic initiatives, that of internationalizing our campus.

Best Resources for Graduate Students:

- Services
  - Advisement
  - Scholarship and Financial Aid information
  - Assistance
  - Post-program evaluation
  - Equip students with ways to process this experience and apply it as they move through and beyond their career at Georgia State University.

Direct initial study abroad inquiries to: mystudyabroad@gsu.edu
Resource Guide: Technology Training Workshops

Main Website: http://technology.gsu.edu/technology-services/it-services/training-and-learning-resources/technology-training-workshops/

About Technology Training Workshops:

Our PantherTech student technology training team offers a wide variety of free introductory technology workshops to the all Georgia State students, staff, and faculty.

Set yourself apart from the crowd and start building the skills you need to succeed today!

Best Resources for Graduate Students:

- Find the Skills You Want to Learn Next
  - Websites and Social Media
  - Spreadsheets and Research
  - Photography, Graphics, 3D Modeling
  - Programming
  - Video Production and Editing
  - Presentations
  - Online Training

CONTACT THE PANTHERTECH TEAM

Email: panthertech@gsu.edu
Resource Guide: *University Research Services and Administration (URSA)*

**Main Website:** [http://ursa.research.gsu.edu/human-subjects/](http://ursa.research.gsu.edu/human-subjects/)

**About URSA:**

University Research Services and Administration (URSA) is Georgia State University's research support resource for all grants and contracts activities, compliance and laboratory safety.

**Best Resources for Graduate Students:**

- **Proposals and Awards**
- **Compliance and Safety**
  - Human Subjects (IRB)
  - Institutional Animal Care and Use Committee (IACUC)
  - Laboratory & Environmental Safety
  - Biosafety
  - Chemical Safety
  - Radiation Safety
- **Research Technology**
- **Research Training**
- **Additional Resources**

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*University Research Services and Administration (URSA)*

58 Edgewood Avenue SE, 3rd Floor

Atlanta, GA 30303

*Office Hours:* 8:30 a.m. - 5:15 p.m.

Monday to Friday

*Phone:* 404.413.3500

*Fax:* 404.413.3504

*E-mail:* research@gsu.edu
Resource Guide: Welcome Center

Main Website: http://welcome.gsu.edu/

About the Welcome Center:
Learn about admission requirements, degree programs, housing, financial aid options and student life and take a walking tour of our city campus.

Best Resources for Graduate Students:

- Virtual Experience: http://welcome.gsu.edu/
  - Aderhold Learning Center
  - Broad Street
  - Woodruff Park
  - 25 Park Place
  - Library Plaza
  - The CURVE, (Georgia State’s Collaborative University Research and Visualization Environment)
  - The University Bookstore
  - Student Center East
  - GSU Sports Arena
  - Petit Science Center
  - Recreation Center

The Welcome Center
100 Auburn Ave NE
1st Floor
Atlanta, GA 30303

Office Hours: 8:30 a.m. - 5:15 p.m., Monday - Friday

Phone: 404-413-2063
Fax: 404-413-2064
Email: tourguide@gsu.edu
Resource Guide: The Writing Studio at Georgia State University

Main Website: http://writingstudio.gsu.edu/

Location: Room 2420, 25 Park Place

Hours
Face-to-Face Tutoring Hours
Monday- Tuesday 10:00am-7:00pm; Wednesday-Thursday 9:00am-6:00pm; Friday 10:00am-3:00pm

Online Tutoring Hours
Monday-Tuesday 10:00am-7:00pm; Wednesday-Thursday 9:00am-6:00pm
Friday 10:00am-3:00pm; Saturday -Sunday 12:00pm-4:00pm (weekend hours begin Feb18th)

About the Writing Studio:

Mission:
The mission of the Georgia State Writing Studio is to enhance undergraduate and graduate student writing by encouraging all writers to participate in regular conversations about the writing process and their academic work. We believe that talking about ideas and the art of writing with knowledgeable readers creates the ideal learning environment for practicing personal expression, persuasion, and critical thinking, all of which are vital to succeeding in the arts of academic and professional writing and communication. We support a community where writers, readers, and teachers all learn from each other by responding to texts with engaged conversation.

Who We Are:
The Writing Studio is under the direction of Dr. Mary Hocks, Professor of English. Working with her are more than 30 doctoral, masters, and undergraduate students from the department of English who specialize in fields like rhetoric and composition, technical communication, literary studies, and creative writing. Many of our staff have completed coursework in composition theory and pedagogy, second language acquisition and teaching methods, and have previous experience tutoring and teaching writing. The Writing Studio at Georgia State provides free writing tutorials for various writing projects. Our services are available to all faculty, staff, and students.

How It works:
We offer self-scheduled, face-to-face 25-minute sessions available for undergraduate students as well as 55-minute sessions for graduates. Additionally, we offer the Write Chat online tutoring sessions for students who are unable to make it to campus. These options provide students the opportunity to utilize the Writing Studio in various ways, meeting specific or broad needs as they arise, as well as accommodating student schedules.